

Policy Prints Temporarily Suspended

June 2020 Update

As we previously communicated, Lincoln implemented a mandatory work-from-home policy for employees, including the Underwriting & New Business (UW&NB) team. Protecting the health and welfare of our employees is among our top priorities, and all UW&NB employees continue to operate from a remote work environment.

While Lincoln employees continue to work remotely, we are unable to print and assemble life insurance policies from our home office location. Therefore, traditional paper policy packages are unavailable until further notice.

What you need to know

- **Electronic policy delivery (ePolicy Delivery) and digital PDF policy delivery options are available and must be leveraged for policy delivery during this time when paper policies are unavailable.**
- If you previously requested to receive a duplicate paper copy of your placed policy at a later date, Lincoln is working with a secure remote printing vendor to provide you with a printed copy of the policy PDF. This policy print will not be bound or assembled.
- Until our offices re-open and normal business operations resume, if you would like to receive a duplicate paper copy of your placed policy, please contact your dedicated Lincoln Underwriting Account Executive (UAE). Lincoln will work with a secure remote printing vendor to provide you with a printed copy of the placed policy PDF to retain for your records. This policy print will not be bound or assembled (subject to firm approval, if applicable; not available for *Lincoln TermAccel*®).

ePolicy delivery

Electronic policy delivery offers secure online review of your policy and enables electronic signing for the agent and client from a computer or mobile device. After all signing parties have completed the process, the policy is immediately available for download. Not available for Lincoln *MoneyGuard* in New York. Subject to firm approval.

1. **DocFast via iPipeline:** Available for all Lincoln life insurance products, including Lincoln *MoneyGuard*, at no cost. Getting started:
 - Contact your Underwriting & New Business team and register for DocFast through iPipeline: LincolnFinancial.com/eDelivery
 - iPipeline subscription is not required for Lincoln products
 - Initial set-up may take up to two weeks, and an acknowledgement agreement is required
 - Indicate **DocFast ePolicy delivery** as the method on the cover letter or email at submission
 - Agent FAQ [[DOWNLOAD](#)]
2. **Lincoln Direct DocuSign eDelivery:** Available for *Lincoln LifeElements* Term, UL, IUL, VUL products, and Lincoln *MoneyGuard*, at no cost.
 - No set-up or registration required
 - Indicate **DocuSign ePolicy delivery** as the method on the cover letter or email at submission
 - Policy is electronically sent directly to the agent for signing, then to the client for signing
 - Agent FAQ [[DOWNLOAD](#)]

